



MINUTES

The board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair, Leon Bridge, Treasurer, Brenda Fraley, Director, and Karen Bedard, Secretary joining by phone.

Others in attendance include Stephanie Miller, John Chivers, Melissa Cribbins, Hospital Attorney, Dr. Jason Sargent, Ken Landau, Jen Levy, Holly Tavernier, Jennifer Green, Kaley Sweet, Julia Floyd, Renae Mefferd, Mary Chambers, Kristi Kauffman, and Sierra Stone.

The employees and members of the public joining by phone include Tonya Galliher UFCW 555, Svetlana Melnik, Rhiannon Manicke, Brenda Sievers.

I. CALL TO ORDER & INTRODUCTIONS

Board Chair Kreskey called the meeting to order at 7:30 am

II. VISITOR'S AGENDA

There were none.

III. CONSENT AGENDA – Approve the following:

- A. Board of Directors Meeting Agenda December 19, 2024
- B. Board of Directors Meeting Minutes October 23, 2024
- C. Resolution 24-16 authorization to set aside for January 2025 expenditures
- D. Committee Minutes:
 1. Grievance Committee meeting Minutes - July 23, 2024
 2. Comprehensive Quality Committee Meeting Minutes – Oct 9, 2024
 3. Comprehensive Quality Committee Meeting Minutes - Nov 13, 2024
 4. Financial Advisory Committee Minutes - October 22, 2024
- E. Medical Staff Credentialing

After discussion, Board member Young moved to approve the Consent Agenda. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

IV. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd
 - See report
 - First survey in 7 years. That concludes CMS and we are accredited with DNV. We will not see CMS. Good work.
- B. Compliance Report – Renae Mefferd
 - Nothing to report.
- C. Nursing Services Report – Jennifer Green

- See report
- Review of warnings
 - 1) EOP committee leaders will attend DFHC debrief to capture provider and team comments.
 - 2) Action plans in place to improve, for example, satellite phone, communications with City partners, community education, sharing of information: post tsunami map to website.

D. Medical Staff – Dr. Jason Sargent

- See report

E. Public Relations/Foundation – Kaley Sweet

- See report
- FRC – Community Outreach: Free dental clinic Jan 10, 11, 2025
- Upcoming event: Toast of the South Coast awards banquet: Jan 7, 2025
- Tree of Giving – Tammy is compiling an event debrief to improve

F. Human Resources – Holly Tavernier

- See report

G. Ancillary Services – Jen Levy

- See report
- Chargemaster review will be Jan 7-9, 2025, on site to conduct department reviews.

H. Finance Report and Financials – Ken Landau

- See October and November financial packet notes
- October: see financial packet notes
 - 1) Key indicator changed to from gross to ‘Net Patient Revenue’
 - 2) Net gain - \$28K
 - 3) Speech Therapy – up and running with Lori Graham.
- November: see financial packet notes
 - 4) Patient days = record avg daily census of 8.2/day
 - 5) \$175K loss in November

I. Administrator Report – John Chivers

- Shared the letter sent to CMS regarding Medicare Advantage
- Visit from team from CMS and Noridian On Nov 21; opportunity to share our needs and concerns.
- Applied to Noridian for Ambulance Service Cost Reimbursement. Positive impact of \$300K per year.
- Report from Oregon Public Broadcasting – Oregon is ranked 49th in the country for retail pharmacy access; 610 retail pharmacies in Oregon = 14.4/100,000 people; the impact of our retail pharmacy to our community is great; we lost \$80K last year; we are looking to move and remodel costs = w\$140-\$240K; applying for an Urban Renewal Grant which is a 50/50 grant and we will include a letter stating our case to obtain as much financial

support as possible. Due to URD we have forgone property tax income of \$450K to date; with recent URD expansion we are forgoing another \$100K in coming years. We could survive with the retail pharmacy here on campus, but it is not optimal for employees or customers; volume has doubled.

V. NEW BUSINESS

A. Community Health Implementation Plan (CHIP) 2023-2024 – approve (John Chivers)

John Chivers advised this is a required by OHA and filed with CHNA and CFO report (CBR-1). Goals are incorporated into our Strategic Plan.

After discussion, board member Bridge moved to approve the Community Health Implementation Plan 2023-2024 as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

B. Critical Access Hospital (CAH) Annual Review 2023- 2024 – approve (John Chivers)

John Chivers advised that Medicare regulations require CAHs to complete an annual self-assessment identifying how we meet community needs and needed changes which are included in our Strategic Plan. This includes review of contracts, quality improvement plans, medical staff credentialing process, policy/procedure updates.

After discussion, board member Bridge moved to approve the Critical Access Hospital Annual Review 2023-2024 as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

C. Strategic Plan 2024-2027 – (John Chivers)

John Chivers reminded that the TTAP consultant team facilitated this process In June and included board member and employee input over several meetings.

After discussion, Board member Young moved to approve the Strategic Plan 2024-2027 as presented. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

D. Policy updates

- Policy – Public Meeting Policy A 180 – approve (John Chivers)

After review by Stephanie Miller of the legislative change driving the need for this new policy, Board member Young moved to approve Public Meeting Policy, A180 as presented. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

- Policy – HIPAA (HP-01, 02, 04, 06, 07, 10 and SP-00, 01, 02, 03, 04, 05, *06-as amended, 07, 08, 09, 10, 11, 12) - approve (Jen Levy)

After review by Jen Levy of the need to update and consolidate our current HIPAA policies in order to be compliant with federal law, Board member Young moved to approve the nineteen (19) HIPAA policies as presented and with one addition to SP-06. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

*SP-06 change: include verbiage referencing key control policy.

E. Capital Request

- Mammography machine

After discussion by Director of Radiology Sierra Stone who researched mammography machines to arrive at the selected Fuji machine which allows for greater patient comfort, Board member Young moved to approve as presented this request for \$330,000 to purchase and install a new mammography system. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

- Verkada door system

After discussion by Jen Levy and Kristi Kauffman, Board member Bridge moved to approve as presented the single source purchase of Verkada Door System for \$61,665.00. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

F. Asset disposal requests (John Chivers)

- RT ventilator
- RT vents
- Radiology portable X-ray
- Podiatry chair
- Microscopes

After review of these requests, Board member Bedard moved to approve the five asset disposal requests as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

G. Resolution to Borrow (John Chivers)

After discussion by John Chivers, Board member Young moved to approve the Resolution to Borrow 24-17 to secure a line of credit of one million dollars (\$1,000,000.00) from Umpqua Bank as presented. Board member Fraley seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

H. Next Board Meeting – Wednesday January 22, 2025, 7:30am

Board Chair Kreskey requested a motion to adjourn the regular board meeting. Young moved to adjourn the meeting; Fraley seconded. Motion passed (5-0) with the

following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

Board Chair Kreskey declared the meeting adjourned and called the Executive Session to order at 9:07 am.

VI. EXECUTIVE SESSION

192.660.

(1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(f) To consider information or records that are exempt by law from public inspection.

192.345(2) Trade secrets are exempt from disclosure

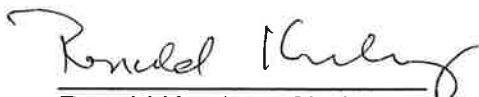
VII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Kreskey adjourned the Executive Session and called the regular session back into order at 10:06 am. No further Board action was required.

VIII. ADJOURNMENT

Board Chair Kreskey requested a motion to adjourn the board meeting. Bridge moved to adjourn the meeting; Young seconded. Board Chair Kreskey declared the meeting adjourned at 10:06 am.

APPROVED THIS 22ND day of JANUARY 2025


Ronald Kreskey, Chair


Karen Bedard, Secretary