

**BOARD OF DIRECTORS MEETING**  
Lower Umpqua Hospital District (LUHD)  
Wednesday, June 26, 2024, 7:30 a.m.  
Main Conference Room or  
Via Teams audio conference call  
Dial: 1-323-694-9833  
Audio conference ID: 124 229 680#



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## MINUTES

The board members in attendance include Ron Kreskey, Chair, Leon Bridge, Treasurer, Karen Bedard, Secretary and Brenda Fraley.

Absent: Cheryl Young is excused with a planned absence.

Others in attendance include Stephanie Miller, Kenneth Landau, John Chivers, Melissa Cribbins, Kaley Sweet, Julia Floyd, Holly Tavernier, Jennifer Green, Jen Levy, Mary Chambers, Deanna Prater.

On the phone: there were no callers on the phone.

- I. CALL TO ORDER & INTRODUCTIONS
  - Board Chair Ron Kreskey called the meeting to order at 7:30am
  
- II. OPENING OF BUDGET HEARING - Any member of the audience wishing to address the Board regarding the proposed 2024-25 budget may do so at this time. It is requested that items brought to the Board's attention under this category be limited to five minutes.  
Board Chair Ron Kreskey opened the budget hearing at 7:30am
  
- III. VISITOR'S AGENDA
  - No visitors.
  
- IV. CONSENT AGENDA
  - A. Approval of the June 26, 2024, meeting Agenda
  - B. Approval of the Board of Directors meeting minutes dated May 22, 2024, (attached)
  - C. Approval Resolution 24-07 authorization to set aside for July 2024 expenditures (attached)
  - D. Approval of the May 8, 2024, CQC Committee minutes (attached)
  - E. Approval of the April 16, 2024, Grievance Committee minutes (attached)
  - F. Approval of the May 16, 2024, P&T Committee minutes (attached)
  - G. Medical Staff Credentialing (attached)

- After discussion, Board member Bedard moved to approve the Consent Agenda. Board member Bridge seconded the motion and it passed unanimously (4 - 0).

Announcement: John Chivers announced that we are in the midst of our tri-annual CMS Survey which will resume at 9am sharp this morning with participation required by most leadership and managers in attendance here this morning. There are three CMS surveyors and two fire marshals respectively completing the health and life safety portions of the survey.

## V. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd (attached)
  1. See report.
- B. Employee Health/ Infection Control/Safety Report - Deanna Prater (attached)
  1. See report.
- C. Nursing Services Report – Jennifer Green
  1. Continue to fill open positions.
  2. Continuous of same projects and process improvements.
  3. New: Looking to purchase at a policy management system.
- D. Medical Staff – Dr. Jason Sargent – Not present
  1. Per John Chivers there is nothing new to report from medical staff meeting.
- E. Public Relations/Foundation – Kaley Sweet (attached)
  1. See report.
- F. Ancillary Services – Jen Levy (attached)
  1. See report.
- G. Human Resources – Holly Tavernier (hand carry)
  1. See report.
  2. Employee recruitment – seven new employees at June 13 new hire orientation. We currently have 13 open positions on our job board.
  3. Provider recruitment – virtual interview with a Gyn next week.
  4. Paid internship opportunity – interview this Friday with a local student
  5. Amazing Workplace – results are in, and actions plans forthcoming
  6. Employee turnover –metrics for “all employee turnover” will be provided in future reports.
  7. Training – Attended SDAO training and Oregon Coast Focus Group
  8. Other – process improvement, policy updates, committee work.
- H. Finance Report and Financials – Ken Landau (attached)
  1. See financial packet notes.
  2. Question about AR: who are the delinquent payors, is there one in particular? No, it is not just one payor. It is many of them. This is why AR is high – we are keeping it on the books instead of writing it off.
- I. Administrator Report – John Chivers (attached)
  1. See report.
  2. Strategic planning – planning process/timeline – we had a call with the TTAP team yesterday to discuss our plans. We will be scheduling

- (3) 4-hour sessions using a traditional strategic planning format. Ron Kreskey shared his feedback about his participation in the TTAP on site meetings last month. He is pleased with the TTAP team, their approach and is supportive of our upcoming plans.
3. Reminder: Employee BBQ – July 3<sup>rd</sup>, 11:30 am-1:00 pm – The board is invited to attend our employee BBQ.

## VI. NEW BUSINESS

### A. Policy updates

1. A80 – Hazard Communications (Deanna Prater)
  - After policy review and discussion, Board member Bedard moved to approve Policy A80 Hazard Communication as requested with the addition to E. (3.) presented on the handout and change the references to ‘company.’ Board member Bridge seconded, and the motion passed unanimously (4-0).
    2. P115 and ~~115C~~ FMLA - OFLA (Holly Tavernier)
    3. P117 Paid Leave Oregon (Holly Tavernier)
    4. P231 Sick Time Policy (Holly Tavernier)
  - After policy review and discussion, Board member Bedard moved to approve P115 FMLA/OFLA, P117 Paid Leave Oregon, and P231 Sick Time Policy as requested. Board member Bridge seconded, and the motion passed unanimously (4-0).

## VII. CLOSE OF BUDGET HEARING

Board Chair Kreskey closed the Budget Hearing at 8:40 am and asked if anyone wanted to ask questions or make comments at this time. There were no questions or comments.

### A. Budget Resolutions

1. Resolution 24-08 - MAKING APPROPRIATIONS (attached)  
Motion that the Lower Umpqua Hospital District Board of Directors approve this resolution to make net appropriations of \$41,637,562.
  - Board member Bedard moved to approve Resolution 24-08 to make net appropriations of \$41,637,562. Board member Bridge seconded the motion and it passed unanimously, (4-0).
2. Resolution 24-09 - ADOPTING THE BUDGET (attached)  
Motion that the Lower Umpqua Hospital District Board of Directors approve this resolution adopting the budget of \$50,882,798 for the

Fiscal Year ending June 30, 2025, as approved by the Budget Committee.

- Board member Bedard moved to approve Resolution 24-09 adopting the budget of \$50,882,798 for the fiscal year ending June 30, 2025, as approved by the Budget Committee. Board member Bridge seconded the motion and it passed unanimously, (4-0).

3. Resolution 24-10 - IMPOSING AND CATEGORIZING TAXES  
(attached)

Motion that the Lower Umpqua Hospital District Board of Directors approve this resolution imposing property taxes at the rate of \$3.9729 per \$1,000 assessed valuation and categorizing for the tax year 2024-2025 upon the assessed value of all taxable property within the district.

- Board member Bedard moved to approve Resolution 24-10 imposing property taxes at the rate of \$3.9729 per \$1000 assessed valuation and categorizing for the tax years 2024-2025 upon the assessed value of all taxable property within the District. Board member Bridge seconded the motion and it passed unanimously, (4-0).

VIII. EXECUTIVE SESSION

- Board Chair Kreskey adjourned the regular board meeting and called the Executive Session to order at 8:45 am.

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

(i) To review the performance of a chief executive officer, other officers, employees, and staff members of the district. An executive session may not be held if the person whose performance is being reviewed and evaluated requests an 'open hearing.'

IX. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

- Board Chair Kreskey adjourned the Executive Session at 9:17 am and called the regular session back into order.

X. CEO performance review and contract:

- Board member Bedard moved to approve a one-time Performance Pay payment to the CEO of 50% of the specified maximum target per the CEO employment agreement for the 2023-2024 fiscal year and to approve the completed CEO Performance Review for 2023-2024. Board member Bridge seconded the motion and it passed unanimously, (4-0).
- CEO contract extension: The Board would like to extend the contract of the CEO which expires October 31, 2024. They discussed contract changes. A new contract will be prepared and presented to CEO.

#### XI. ADJOURNMENT

Board Chair Kreskey adjourned the Board meeting at 9:23 am.

APPROVED THIS 24<sup>TH</sup> day of JULY 2024

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Ronald Kreskey, Chair

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Karen Bedard, Secretary